## Evacuation Checklist

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|   |  |   |   |   |   |   |
| Date/Time Evacuation Ordered: |   |   |   |   |
| Date/Time Notified of Evacuation Order: |   |   |   |   |
| Incident Commander Who Initiated Evacuation: |   |   |   |   |
| Point-of-Contact/Public Information Officer: |   |   |   |   |
| *Local Responders On-Scene:* |  | *Name/Title* |  | *Contact #* |  |
|  | 🗆 Law Enforcement |   |   |
|  | 🗆 Fire Department |   |   |
|  | 🗆 State Agency |   |   |
|  | 🗆 Other (specify) |   |   |
| *Railroad Representative(s) On-Scene:* | *Name/Title* |  | *Contact #* |  |
|  | 🗆 Trainmaster |   |   |
|  | 🗆 Hazmat |   |   |
|  | 🗆 Police |   |   |
|  | 🗆 Claims |   |   |
|  | 🗆 Other |   |   |
|  |  |  |  |  |  |  |
| *Train(s) Involved:* |   | *Trains Stopped / Delayed:* |   |
|
| *High Priority Trains:* | 🗆 Passenger | 🗆 Alert | 🗆 Military | Other: |
| *Location Information:* |  |  |  |  |  |
|  | State | City | County |
|  |  |  |  |
|  Railroad MP |  | GPS Location: |  |
| *Areas Affected:* |  |  |  |  |  |
|  | 🗆 Homes | 🗆 Businesses | 🗆 Schools | 🗆 Hospitals | 🗆 Other Areas (specify) |
| Quantity Evacuated |   |   |   |   |  |
|
| Total People Evacuated |  | Evacuation Radius |   | Red Cross / Volunteer Org. | 🗆 Yes 🗆 No |  |
|  |  |  |   |   |   |   |