## Evacuation Checklist

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| Date/Time Evacuation Ordered: | | |  |  |  |  |
| Date/Time Notified of Evacuation Order: | | |  |  |  |  |
| Incident Commander Who Initiated Evacuation: | | |  |  |  |  |
| Point-of-Contact/Public Information Officer: | | |  |  |  |  |
| *Local Responders On-Scene:* | |  | *Name/Title* |  | *Contact #* |  |
|  | 🗆 Law Enforcement |  | | |  | |
|  | 🗆 Fire Department |  | | |  | |
|  | 🗆 State Agency |  | | |  | |
|  | 🗆 Other (specify) |  | | |  | |
| *Railroad Representative(s) On-Scene:* | | | *Name/Title* |  | *Contact #* |  |
|  | 🗆 Trainmaster |  | | |  | |
|  | 🗆 Hazmat |  | | |  | |
|  | 🗆 Police |  | | |  | |
|  | 🗆 Claims |  | | |  | |
|  | 🗆 Other |  | | |  | |
|  |  |  |  |  |  |  |
| *Train(s) Involved:* | |  | | *Trains Stopped / Delayed:* |  | |
|
| *High Priority Trains:* | | 🗆 Passenger | 🗆 Alert | 🗆 Military | Other: | |
| *Location Information:* | |  |  |  |  |  |
|  | State | | City | | County | |
|  |  | |  | |  | |
| Railroad MP |  | | GPS Location: | |  | |
| *Areas Affected:* | |  |  |  |  |  |
|  | 🗆 Homes | 🗆 Businesses | 🗆 Schools | 🗆 Hospitals | 🗆 Other Areas (specify) | |
| Quantity Evacuated |  |  |  |  |  | |
|
| Total People Evacuated |  | Evacuation Radius |  | Red Cross / Volunteer Org. | 🗆 Yes 🗆 No |  |
|  |  |  |  |  |  |  |