# FIELD INCIDENT INFORMATION SHEET

(Do not leave the site without this form completed)

|  |  |  |
| --- | --- | --- |
| Location of Incident: (City, State) |  |  |
| GPS Coordinates:(dd.dddd format) | North | West |
|  |  |  |
| Nearest Street or Crossing Name: |  |
| Railroad Milepost: |  | Crossing ID Number: |  |
| Detailed Description of Incident Location:  |
|  |
| Weather at time of Incident and Response? (rain, snow, dry, etc.): |
|  |
| Car/Locomotive Number(s): |  | Car/Locomotive Spec: |  |
|  |  |
| Commodities Involved: |  |
|  |
|  Estimated Amount Spilled to Ground of Each: | Nearest Waterway (be specific): |  |
|  | Direction and Distance from Site: |  |
| [ ]  RR ditch [ ]  stream [ ]  farmer’s ditch [ ]  pond [ ]  other (describe) |
| Water Impact? (Y/N):  | [ ]  | Yes | [ ]  | No |  |
| List what is impacted: | Is water standing or flowing in the drainage feature?  |
|  | [ ]  | Yes | [ ]  | No |
| Amount of free product recovered: | Size of Impact Area (length, width, depth) |
|  |  |
| Confirm a site sketch is prepared for the incident  | [ ]  | Yes | [ ]  | No | Prepared by: |  |
| Amount of Soil/Ballast/Water Removed (lbs/ tons/ gal/ cubic yards (be specific)): (Mandatory: Verify compliance with waste management procedures) |
|  |
| Approved Disposal Facility Used: |  |
| **GPS Coordinates Documentation** |
| GPS Coordinates (dd.dddd format) | GPS Notes (Spill Site, Sample Location, etc.) |
|  |  |
|  |  |
| Public Agency Representatives On-Site |
| Name | Agency | Phone Number/ Email |
|  |  |  |
|  |  |  |
|  |  |  |
| Name of person completing form |  |